

**MINUTES OF MEETING  
WEST PORT  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the West Port Community Development District held a Regular Meeting on October 12, 2021 at 12:00 p.m., at the Centennial Park Recreation Center, 1120 Centennial Boulevard, Port Charlotte, Florida 33953 and via conference call at 1-888-354-0094, Participant Passcode: 943 865 3730.

**Present were:**

Christian Cotter  
Jim Manners  
Paul Martin  
Candice Smith

Vice Chair  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

**Also present were:**

Kristen Suit  
Jere Earlywine (via telephone)  
Matt Morris  
James Ratz (via telephone)

District Manager  
District Counsel  
District Engineer  
Forestar Group Inc.

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Suit called the meeting to order at 12:01 p.m. Supervisors Cotter, Manners, Martin and Smith were present, in person. Supervisor Harvey was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Consideration of Agreement with West  
Port Community Association for  
Maintenance of Neighborhood  
Improvements**

Mr. Earlywine presented the Agreement with West Port Community Association (WPCA) for Maintenance of Neighborhood Improvements within Area Two. This was a zero-dollar Agreement wherein the WPCA would maintain the CDD's lawn improvements.

**On MOTION by Mr. Cotter and seconded by Mr. Martin, with all in favor, the Agreement with West Port Community Association for Maintenance of Neighborhood Improvements, in substantial form, was approved.**

**FOURTH ORDER OF BUSINESS**

**Ratification of Change Orders**

Ms. Suit presented the following Change Orders previously executed by the Chair:

- A. No. 20: Stark Sullen Grading, Inc. [West Port Pod B, H and A] for \$275,605.93**
- B. No. 21: Stark Sullen Grading, Inc. [West Port Pod B, H and A] for \$136,245.03**
- C. No. 22: Stark Sullen Grading, Inc. [West Port Pod B, H and A] for \$28,192.25**
- D. No. 23: Stark Sullen Grading, Inc. [West Port Pod B, H and A] for \$133,339.54**

**On MOTION by Mr. Martin and seconded by Mr. Cotter, with all in favor, Change Orders No. 20 through No. 23, were ratified.**

**FIFTH ORDER OF BUSINESS**

**Ratification of Letter of Intent – SWFWMD ERP Permit**

Ms. Suit presented a draft of the West Port CDD Letter of Intent – SWFWMD ERP Permit. Mr. Earlywine confirmed that he was finalizing the Letter of Intent.

**On MOTION by Mr. Cotter and seconded by Mr. Manners, with all in favor, the Letter of Intent – SWFWMD ERP Permit, in substantial form, was approved/ratified.**

**SIXTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of August 31, 2021**

Ms. Suit presented the Unaudited Financial Statements as of August 31, 2021.

**On MOTION by Mr. Martin and seconded by Mr. Cotter, with all in favor, the Unaudited Financial Statements as of August 31, 2021, were accepted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of September 14, 2021 Regular Meeting Minutes**

Ms. Suit presented the September 14, 2021 Regular Meeting Minutes.

**On MOTION by Mr. Cotter and seconded by Mr. Manners, with all in favor, the September 14, 2021 Regular Meeting Minutes, as presented, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *K.E. Law Group, PLLC***

There was no report.

**B. District Engineer: *Morris Engineering and Consulting, LLC***

There was no report.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: November 9, 2021 at 12:00 P.M.**
  - **QUORUM CHECK**

Ms. Suit recapped that the November and December West Port CDD and Harbor Village Center CDD meetings are cancelled, the Harbor Village CDD January meeting would include deferred Organizational Meeting items and Public Hearings would be held at the March meeting.

**NINTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

The Board and Staff discussed timing of the Harbor Village CDD bond closing, bond issuance process, bond validation, the Engineer's Report and assessment information.

**TENTH ORDER OF BUSINESS**

**Public Comments**

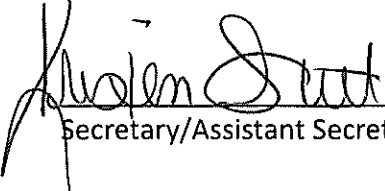
There were no public comments.


**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Martin and seconded by Mr. Manners with all in favor, the meeting adjourned at 12:21 p.m.**

  
Secretary/Assistant Secretary

  
Chair/Vice Chair  
Asst. Secretary